

Subject: RE: Gateway to L.A. Documents
From: Laurie Hughes
Date: 11/17/2015 01:41 PM
To: 'Eugene Van Cise' <eugene.vancise@lacity.org>

Eugene,

Attached are the documents that you requested below.

Laurie Hughes

Executive Director

Gateway to L.A.

6151 W. Century Blvd., #121

Los Angeles, CA 90045

www.gatewaytola.org <<http://www.gatewaytola.org/>>

(310) 216-7328 Office

(310) 418-2661 Mobile

Gateway to L.A. logo (purple A) small

From: Eugene Van Cise [<mailto:eugene.vancise@lacity.org>]
Sent: Monday, October 26, 2015 11:44 AM
To: lhughes@gatewaytola.org
Subject: Gateway to L.A. Documents

Laurie,

I need the following items which were requested but not returned with your contract:

1. Proof of non-profit status (IRS or State tax exemption letter)
2. Copy of the Articles of Incorporation for Gateway to L.A., Inc.
3. Copy of the Bylaws for Gateway to L.A., Inc.
4. Business Tax Registration Certificate (BTRC) or exemption letter from the Los Angeles City Office of Finance

You may email these items to me.

Eugene Van Cise

Management Analyst II

Office of the City Clerk

213-978-1315

image001.jpg

